

PROGRESS REPORT

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Project title:

Enhance of Lifelong Learning Cross Border Capacity

Short title of the Project:

5L

Index No:

LLII-102

Priority:

Encouragement of Socio-economic Development and Competitiveness of the Region

Direction:

Facilitating Business, Labour Market and R&T Development

Number of Report:

3

Reporting period:

Start: Day: Month: Year:

End: Day: Month: Year:

Project duration:

Start:

End:

Form to be filled in and returned by post and e-mail or by e-mail as e-document to:

Latvia-Lithuania CBC Programme

Joint Technical Secretariat

State Regional Development Agency

Ausekļa str. 14-8

Rīga, LV-1010, Latvia

Phone + 371 6 735 06 22

Email: info@latlit.eu

e-document to be sent to: e-documents@latlit.eu

II. Activity Report

1. Summary of the project activities so far

(maximum 1000+1000+1000 characters)

Implementation of the project "Enhance of Lifelong Learning cross-border capacity" was started on January 7, 2010. Higher education and business promotion institutions are involved in this project and it was planned to start creation and forming of a favourable basis for lifelong learning in both Kurzeme Region (esp. in two regional cities and surrounding districts - Ventspils and Liepaja) in Latvia and Kaunas and Kaunas district and Klaipeda and Klapeda district in Lithuania. To enhance lifelong learning development it was planned to create three Engineering Skill centres and purchase equipment for these centers, as well as to develop virtual learning platforms for usage of all involved educational institutions. At the same time it was important to start working on creation of favourable legislative basis and politics in lifelong learning sphere, by developing recommendations for LLL politics and LLL legislation, as well as by creating a Skill Certification methodology

for recognition of knowledge and skills gained via LLL courses and evaluate competences gained within work experience. This system has just started to work in Lithuania and it is a great novelty in Latvian educational system. To ensure successful implementation of the project during third reporting period 1 Project Management Unit and 1 Steering committee meetings have been organized. Partners have played active role in managing the project and given great input by brainstorming during the PMU meetings to gain the most revenue from our common work. It was common idea of project partners to keep working together and to implement some new activities thanks to the savings within the project planned budget and the changes were approved by the JTS and thus more equipment could be purchased and more activities implemented in a better manner and higher quality. To ensure this, project term also was prolonged and the 6th of January, 2012 was set as a final date of project implementation.

The second WP was devoted to LLL Policy design and validation. During second reporting period active pilot activities of credit point allocation was taking place. Also elaboration of recommendations for LLL legislation and policy was taking place during this period. WP3 devoted to Virtual community platform creation included creation of virtual learning platform containing training courses and video materials, so 1 more learning material has been filmed. Still during the third reporting period and after the end of project learning platform - Moodle is available for all education institutions to share their study materials. Three Engineering Skill Centers (in Ventspils, Liepāja and Klaipeda) have been created within WP4 "Development of sustainable LLL infrastructure". Equipment bought for these centers. As well as active publicity activities took place within WP5. All the activities planned by the Application form have been implemented on a high quality.

Information about your project's output results can be found at Project partners web pages:

(maximum 1000 characters)

LP-KPRA - www.kurzemesregions.lv;
 PP2-VUC - www.venta.lv;
 PP3-LRTU - www.rtulf.lv;
 PP4 - KTU - <http://emtc.ktu.lt>;
 PP5 - KU - www.tsi.lt/5l;
 PP6-KRIC 5 - www.ic.ktc.lt

2. Problems encountered an solutions found / proposed

(maximum 1000 characters)

During the third reporting period, project partners do not acknowledge any problems, except of the long project progress report approval processes.

III. Activity Report - Project indicators

1. Cross-border events

Workshops

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	

Seminars

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	2	2		2	
Participants:	60	60		60	

Conferences

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	2	2		2	
Participants:	190	180		180	

Trainings

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	9	9		9	
Participants:	75	77		77	

Study trips, experience exchange visits

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	21	21		21	
Participants:	25	51		51	

Working meetings

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	13	15	2	17	1
Participants:	91	223	27	250	1

Information campaigns

On raising environmental awareness

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	

Consultations

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	

Business fairs

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

Exhibitions

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

Forums

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

Culture events:

Festivals

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

Performances

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

Social events:

Camps

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	

Sport activities

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	

Leisure activities

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

Other:

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	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	
Participants:		0		0	
Visitors:		0		0	

TOTAL:

	Planned	Previously reported	Current report	Accumulated	Remaining
Events:	47	49	2	51	-4
Participants:	441	591	27	618	-177
From them:					
Women:		367	18	385	
Teachers:		0	0	0	
Students:		0	0	0	
Economically inactive people in trainings		0	0	0	
Tourism operators in workshops and fairs		0	0	0	
Visitors:		0	0	0	

2. Information and communication tools

Press releases

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:	2	2		2	
Copies:	Not applicable	0		0	

Press articles

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:	18	20	4	24	5
Copies:	Not applicable	0	0	0	5

Brochures

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:		0		0	
Copies:		0		0	

Booklets

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:		0		0	
Copies:		0		0	

Leaflets

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:	1	2		2	
Copies:	670	670		670	

Flyers

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:		0		0	
Copies:		0		0	

Fact sheets

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:		0		0	
Copies:		0		0	

Newsletters

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:	2	2		2	
Copies:	Not applicable	0		0	

TV and radio broadcasting

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:	2	1	1	2	5
Copies:	Not applicable	0	0	0	5

Promotional materials

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:		0		0	
Copies:		0		0	

Other:

Articles on internet

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Edditions:	20	32	7	39	5
Copies:	Not applicable	0	0	0	5

Other:

Video reviews

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Editions:	7	13	1	14	3
Copies:	Not applicable	0	0	0	3

Other:

Final reports e-version

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Editions:	1	0	1	1	5
Copies:	120	0	120	120	5

TOTAL:

	Planned	Previously reported	Current report	Accumulated	Remaining
Editions:	53	72	14	86	-33

3. Cross-border strategic planning and monitoring

Feasibility studies

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Concepts:

On science and technology parks

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

On life-long learning systems

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	1	1		1	

On development of cross-border transportation

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

On joint action in protecting cross-border environment

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

Skill certification model's concept

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	1	1		1	

Joint strategies and plans:

On improvement of cross-border road infrastructure

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

On development/ improvement of urban planning

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

On tourism development

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

On research and technology development

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

Lifelong learning 2011 - 2015

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	1	0	1	1	2

Researches:

On cross-border transportation needs

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

on LLL Supply - Demand

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	1	1		1	

Joint monitoring systems:

Environmental

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

For natural and technological risk prevention and early warning systems

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Technical documentation

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	2	0	2	2	2

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Durability and effect on target groups:

(maximum 1000 characters)

During the third reporting period 3 documents have been elaborated: LLL Action plan fo 2011-2015, Recommendations for LLL policy and Recommendations for LLL legislation. All the documents have been elaborated in high quality and are currently used in work of all partners, esp. KPRA by using these docs as basis in elaboration of National Development Plan Latvia. The documents proper usage will give positive impact on project target groups that are affected by the LLL sphere both in Latvia and Lithuania.

TOTAL:

	Planned	Previously reported	Current report	Accumulated	Remaining
Units:	6	3	3	6	0

4. Methodological materials and ICT tools

Website

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Databases and ICT systems

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	2	2		2	

Guidelines

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Manuals

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Joint studies

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Training programmes

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	6	6		6	

Other:

Methodology of S - D Analysis

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	1	1		1	

Other:

Laboratory works

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	3	0	3	3	4

Other:

Report on Module system

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	1	1		1	

Durability and effect on target groups:

(maximum 1000 characters)

Laboratory works / methodological materials have been elaborated by the PP3-Liepaja branch of Riga Technical University. These are as study materials that will be as additional material for the newly created Engineering Skill Center and will be used by the trainees of this center. The materials have been elaborated on a high quality and will provide for providing of good training modules to engineering skill center trainees also after project end.

TOTAL:

	Planned	Previously reported	Current report	Accumulated	Remaining
Units:	13	10	3	13	0

5. Cross-border services and networks

Created business support institutions

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Joint public health services developed

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Joint social services developed

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Joint transportation services developed

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Joint rescue teams established

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Joint fire brigades established

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Joint actions in the field of:

Joint environment protection

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Local energy production, creating renewable energy and alternative energy sources

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Preserving the protected areas

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Improving joint waste management

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

New networks established:

For business and research cooperation

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

for lifelong learning specialists

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	1	1		1	

New nature related / seasonal tourism products / services created

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Durability and effect on target groups:

(maximum 1000 characters)

TOTAL:

	Planned	Previously reported	Current report	Accumulated	Remaining
Units:	1	1	0	1	0

Number of institutions involved in cross-border networks:

from them:

Regional and/or local authorities:

Enterprises, business associations:

Social and cultural actors, NGOs:

6. Investments in infrastructure

Renovated/reconstructed historical buildings

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

(Re)constructed infrastructure for providing joint services

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

(Re)constructed educational buildings

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:	3	3		3	

(Re)constructed urban objects (resting places, stopping places etc.)

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

New cross-border bus lines

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Constructed bicycle routes

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Improved harbors' communications systems

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Created Internet access points

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Other:

	Planned	Previously reported	Current report	Accumulated	Work Package(s)
Units:		0		0	

Durability and effect on target groups:

(maximum 1000 characters)

TOTAL:

	Planned	Previously reported	Current report	Accumulated	Remaining
Units:	3	3	0	3	0

Investments in infrastructure, amount in EUR:

Amount of renovation/construction, space in total (m2):

Amount of renovation/construction, length in total (km):

IV. Activity Report - Work Package 1

Title: "Management and Coordination"

Total eligible costs: 38 507,24

Planned outputs: (maximum 500 characters)

1. Progress Report nr 3 prepared and submitted to the Joint Technical Secretariat (JTS) on time
 2. 3 MU meetings in various locations

1. Implemented activities

(maximum 1000+1000 characters)

The planned outputs described above in the "Planned outputs" field have been achieved and reported already during the second reporting period. Taking into account that the project has ended, all the planned activities by the Application Form have been filled in full amount. Taking into account that this is the project final reporting period and the project is ended on January 6, 2012, project Lead Partner can approve that all project activities envisaged by the project Application Form and Feasibility Study have been fulfilled in full amount and all outputs and indicators including additional ones approved after change request reached.

During the third reporting period all project partners have participated in 2 project meetings. (October 4, 2011, Liepaja and January 4, 2012; Saldus).
 During the meetings, action plan and project results were discussed.
 All the partners reports have been prepared and submitted to their FLCs. After final report approval the report would be adjusted for public reading and published in project home page for public review.

2. Achieved outputs during the Reporting Period

(maximum 1000 characters)

1. Project Work Group meeting in Liepaja on 04.10.2011.
 2. Joint project Work Group and Steering Committee meetin in Saldus on January 4, 2012.

Quality of outputs:

(maximum 500 characters)

All partners agree that the WP overall quality is good and the works done within project are of high quality. The greatest benefit from this WP is the project team that has been formed, because all the people that were experts of education sphere have become experts also in the project implementation sphere. All the issues have always been discussed together and works done in close cross border cooperation among all partners.

3. Deviations

Deviations in the previous reporting period

Small deviations have occurred - it was planned to organize SC meeting at the end of third and fourth joined reporting periods, but taking into account that the implementation term of project has been prolonged until January 6, 2012, it is planned to organize the last SC meeting in January 2012.
Taking into account that the project implementation term has been prolonged, the final report to the JTS would be prepared after the end of third reporting period.

Current deviations

(maximum 500 characters)

No deviations.

IV. Activity Report - Work Package 2

Title: Lifelong Learning Policy design and validation

Total eligible costs: 26 516,82

Planned outputs: (maximum 500 characters)

1. Report on credit point allocation pilot activities of two cases prepared in English on 7-10 pages.
2. First draft of recommendations for legislation prepared (Lat, Lit - 10 pg)
3. First draft of policy recommendations prepared (Lat, Lit - 10 pg).

1. Implemented activities

(maximum 1000+1000 characters)

The planned outputs described above in the "Planned outputs" field have been achieved and reported already during the second reporting period. Taking into account that the project has ended, all the planned activities by the Application Form have been filled in full amount.

During the third reporting period the Final recommendations for legislation and final policy recommendations prepared. The LP has procured an external expert for preparing of Lifelong Learning Action plan 2011-2015 and the document has been elaborated in full amount.

2. Achieved outputs during the reporting period

(maximum 1000 characters)

1. Final Recommendations for legislation elaborated.
2. Final policy recommendations elaborated.
3. Lifelong Learning Action plan for 2011-2015 elaborated.

Quality of outputs:

(maximum 500 characters)

All partners have actively been involved in elaboration of all outputs, so the documents are embracing all project partners' view on the current situation. The quality of documentation elaborated is good and most partners have evaluated the documents as really good for further work.

3. Deviations

Deviations in the previous reporting period

Deviations have occurred with elaboration of Lifelong Learning Action Plan 2011-2015. LP had no inner resources to elaborate the Action Plan in high quality, changes of project set-up it for need of external expert to elaborate this document was approved and works would be implemented during 3rd reporting period. Deviations with elaboration of final document of LLL policy and LLL legislation recommendations due to the currently changing situation in Latvia LLL policy and legislative basis.

Current deviations

(maximum 500 characters)

No deviations.

IV. Activity Report - Work Package 3

Title:

Total eligible costs:

Planned outputs: (maximum 500 characters)

- 1. 3 courses adoptated and tested (45 people trained)
- 2. 6-7 educational media materials recorded

1. Implemented activities

(maximum 1000+1000 characters)

The planned outputs described above in the "Planned outputs" field have been achieved and reported already during the second reporting period. Taking into account that the project has ended, all the planned activities by the Application Form have been filled in full amount.
One Deviation was reported during the second report, that one educational media material would be filmed during the third period by PP4-KTU: <http://www.project-5l.eu/content/video-material-0>

2. Achieved outputs during the reporting period

(maximum 1000 characters)

- 1. One educational media material "Enhance of Lifelong Learning Cross Border Capacity 13 - SolidWorks programme" filmed: <http://www.project-5l.eu/content/video-material-0>

Quality of outputs:

(maximum 500 characters)

All the activities implemented within this Work package are in high quality, taking into account that within this Work Package all partners' experts have given their input and worked together cross-border to achieve the best results.

3. Deviations

Deviations in the previous reporting period

Small deviations occurred: KTU project partner would film one education material during third reporting period.

Current deviations

(maximum 500 characters)

No deviations.

IV. Activity Report - Work Package 4

Title: Development of sustainable LLL infrastructure

Total eligible costs: 21 279,68

Planned outputs: (maximum 500 characters)

1. Common report on 3 Engineering skill centre development and / or establishment in the region (prepared in English).
2. 6 engineering course module testing activities taken place around partner organizations. At least 30 people trained in total.

1. Implemented activities

(maximum 1000+1000 characters)

During the third / final reporting period this WP envisaged for several partners to implement additional procurements and additional equipment / materials for their LLL centres or Engineering skill centres has been purchased. As for PP2 - VUC has finished purchase of infrastructure for laboratories, finished purchase computers, printer, chairs, books, Life-long learning centre graphic identity and promotional stand. Also final equipment set-up has been organized and 3 laboratory materials created for LRTU partner.

As well as final Report on 3 Engineering skill centre development and Operational plan for Engineering skill centres has been prepared.

2. Achieved outputs during the reporting period

(maximum 1000 characters)

1. Final parts of equipment and materials for LLL centre and Engineering skill centres purchase, delivery and set-up finished.
2. Final Report on 3 Engineering skill centre development prepared.
3. Final Report on Operational plan for Engineering skill centres.
4. 3 laboratory works / methodology materials created for LRTU.

Quality of outputs:

(maximum 500 characters)

The quality of outputs can be evaluated as high, taking into account that all the procurements were organized according to the national laws and best quality equipment has been purchased. All the partners who were actively involved in this WP have worked together to elaborate both Engineering skill centres' development report and Operational plan, so the work represents all partners point of view.

3. Deviations

Deviations in the previous reporting period

Taking into account that the project implementation time was prolonged and several new equipments and tools for newly created Engineering Skill Centers have been approved via request for changes, the final engineering skill centre operational plan could be prepared after all equipment is bought and the work of new Engineering Centers could be evaluated.

Current deviations

(maximum 500 characters)

No deviations.

IV. Activity Report - Work Package 5

Title: PR and Cross border collaboration network

Total eligible costs: 9 354,54

Planned outputs: (maximum 500 characters)

1. 10 mobility activities (study visits) implemented (participated 10 lifelong learning experts) – reports on 2 pages per visit prepared in national languages;
2. About 5-6 articles on project activities prepared and published in project partner homepages in national languages;
3. 4 articles printed in local / regional mass media;
4. Electronic project newspaper designed. 5. 3 video reviews prepared.

1. Implemented activities

(maximum 1000+1000 characters)

During third reporting period Partners have inserted information on project activities in their home pages - PP2-VUC - 1 article and 1 video about project in www.venta.lv and <http://venta.lv/galerijas/video/>; PP4-KTU - 3 articles inserted in KTU EMTC portal online; PP5-KU - 2 articles in KU home page www.tsi.lt/5L; PP6-KRIC - 1 article in <http://ic.ktc.lt/en/projects/5l>

Articles has been published in local mass media: 1 article in "Ventas Balss", 1 in regional newspaper "Kauno diena", 1 in regional newspaper "Vakaru Expressas" and 1 in regional newspaper "15min".

The KPRA -LP has concluded an agreement with a TV company who have created a TV film on project outputs for all partners. The film has been broadcasted on national TV channels.

As additional activities - the project was presented in international and annual conferences by KTU.

The planned outputs described above in the "Planned outputs" field have been achieved and reported already during the second reporting period. Taking into account that the project has ended, all the planned activities by the Application Form have been filled in full amount.

2. Achieved outputs during the reporting period

(maximum 1000 characters)

1. One television interview prepared.
2. 7 articles published in partners home pages.
3. 4 articles in local / regional mass media published.

Quality of outputs:

(maximum 500 characters)

Work within WP5 is aimed at spreading of information wide among all society and interested parties. All project partners were eager to disseminate information about project and its results to show the product quality and the quality of their work, because they are interested to attract new students, trainees, etc. Project activities have been perceived with great interest and people approved that the quality of project results and outputs is good and information rendered on high quality.

3. Deviations

Deviations in the previous reporting period

Taking into account that several project activities have been prolonged and implementation of them would continue during the next (third) reporting period, KPRA will conclude an agreement with TV company to create TV report on project activities.

Current deviations

(maximum 500 characters)

No deviations.

V.0. Financial Report

1. Total eligible expenditure by Budget Line

No	Budget Line	Total planned	Previously reported	Current report	Accumulated	%	Remaining budget
1	Personnel	236 192,82	221 277,87	12 284,68	233 562,55	98,89%	2 630,27
2	Direct Administration costs	5 361,00	3 266,21	653,62	3 919,83	73,12%	1 441,17
3	Indirect Administration costs	4 998,00	2 701,74	930,55	3 632,29	72,67%	1 365,71
4	External Services	152 412,82	103 759,57	44 256,13	148 015,70	97,11%	4 397,12
5	Travel and Accommodation	25 520,45	17 217,76	2 731,73	19 949,49	78,17%	5 570,96
6	Equipment and Infrastructure	590 166,91	425 501,43	142 808,14	568 309,57	96,30%	21 857,34
7	In Kind costs	0,00	0,00	0,00	0,00	0,00%	0,00
Subtotal:		1 014 652,00	773 724,58	203 664,85	977 389,43	96,33%	37 262,57
8	Preparation costs	0,00	0,00	0,00	0,00	0,00%	0,00
TOTAL:		1 014 652,00	773 724,58	203 664,85	977 389,43	96,33%	37 262,57

Planned costs per period / reported in the current report / % 118 031,04 203 664,85 172,55%

2. Work Packages' expenditure by Budget Line

Work Package 1

"Management and Coordination"

No	Budget Line	Total planned	Previously reported	Current report	Accumulated	%	Remaining budget
1	Personnel	88 692,65	84 808,69	3 127,34	87 936,03	99,15%	756,62
2	Direct Administration costs	3 761,00	2 236,86	605,48	2 842,34	75,57%	918,66
3	Indirect Administration costs	2 848,00	1 122,01	763,44	1 885,45	66,20%	962,55
4	External Services	13 662,24	7 115,48	4 978,47	12 093,95	88,52%	1 568,29
5	Travel and Accommodation	13 120,27	8 584,18	1 659,38	10 243,56	78,07%	2 876,71
6	Equipment and Infrastructure	0,00	0,00	0,00	0,00	0,00%	0,00
7	In Kind costs	0,00	0,00	0,00	0,00	0,00%	0,00
TOTAL:		122 084,16	103 867,22	11 134,11	115 001,33	94,20%	7 082,83
%:		12,03%	85,08%	5,47%	11,33%	-	5,80%

Planned costs per period / reported in the current report / % 38507,24 11 134,11 28,91%

Work Package 2

Lifelong Learning Policy design and validation

No	Budget Line	Total planned	Previously reported	Current report	Accumulated	%	Remaining budget
1	Personnel	50 194,74	49 099,79	1 053,77	50 153,56	99,92%	41,18
2	Direct Administration costs	0,00	0,00	0,00	0,00	0,00%	0,00
3	Indirect Administration costs	0,00	0,00	0,00	0,00	0,00%	0,00
4	External Services	53 372,00	42 456,26	10 462,87	52 919,13	99,15%	452,87
5	Travel and Accommodation	3 236,18	1 380,80	420,07	1 800,87	55,65%	1 435,31
6	Equipment and Infrastructure	0,00	0,00	0,00	0,00	0,00%	0,00
7	In Kind costs	0,00	0,00	0,00	0,00	0,00%	0,00
TOTAL:		106 802,92	92 936,85	11 936,71	104 873,56	98,19%	1 929,36
%:		10,53%	87,02%	5,86%	10,34%	-	1,81%

Planned costs per period / reported in the current report / % 26516,82 11 936,71 45,02%

Work Package 3

Virtual community platform

No	Budget Line	Total planned	Previously reported	Current report	Accumulated	%	Remaining budget
1	Personnel	42 366,72	40 939,65	6,38	40 946,03	96,65%	1 420,69
2	Direct Administration costs	0,00	0,00	0,00	0,00	0,00%	0,00
3	Indirect Administration costs	0,00	0,00	0,00	0,00	0,00%	0,00
4	External Services	21 100,00	8 012,87	12 896,08	20 908,95	99,09%	191,05
5	Travel and Accommodation	0,00	0,00	0,00	0,00	0,00%	0,00
6	Equipment and Infrastructure	79 149,48	78 917,04	0,00	78 917,04	99,71%	232,44
7	In Kind costs	0,00	0,00	0,00	0,00	0,00%	0,00
TOTAL:		142 616,20	127 869,56	12 902,46	140 772,02	98,71%	1 844,18
%:		14,06%	89,66%	6,34%	13,87%	-	1,29%

Planned costs per period / reported in the current report / % 22372,76 | 12 902,46 | 57,67%

Work Package 4

Development of sustainable LLL infrastructure

No	Budget Line	Total planned	Previously reported	Current report	Accumulated	%	Remaining budget
1	Personnel	44005,16	37705,43	5896,38	43 601,81	99,08%	403,35
2	Direct Administration costs	1000,00	925,20	48,14	973,34	97,33%	26,66
3	Indirect Administration costs	2150,00	1579,73	167,11	1 746,84	81,25%	403,16
4	External Services	48451,08	35035,66	12514,62	47 550,28	98,14%	900,80
5	Travel and Accommodation	1000,00	846,79	47,12	893,91	89,39%	106,09
6	Equipment and Infrastructure	511017,43	346584,39	142808,14	489 392,53	95,77%	21 624,90
7	In Kind costs	0,00	0,00	0,00	0,00	0,00%	0,00
TOTAL:		607 623,67	422 677,20	161 481,51	584 158,71	96,14%	23 464,96
%:		59,88%	69,56%	79,29%	57,57%	-	3,86%

Planned costs per period / reported in the current report / % 21279,68 | 161 481,51 | 758,85%

Work Package 5

PR and Cross border collaboration network

No	Budget Line	Total planned	Previously reported	Current report	Accumulated	%	Remaining budget
1	Personnel	10 933,55	8 724,31	2 200,81	10 925,12	99,92%	8,43
2	Direct Administration costs	600,00	104,15	0,00	104,15	17,36%	495,85
3	Indirect Administration costs	0,00	0,00	0,00	0,00	0,00%	0,00
4	External Services	15 827,50	11 139,30	3 404,09	14 543,39	91,89%	1 284,11
5	Travel and Accommodation	8 164,00	6 405,99	605,16	7 011,15	85,88%	1 152,85
6	Equipment and Infrastructure	0,00	0,00	0,00	0,00	0,00%	0,00
7	In Kind costs	0,00	0,00	0,00	0,00	0,00%	0,00
TOTAL:		35 525,05	26 373,75	6 210,06	32 583,81	91,72%	2 941,24
%:		3,50%	74,24%	3,05%	3,21%	-	8,28%

Planned costs per period / reported in the current report / % 9354,54 | 6 210,06 | 66,39%

3. Expenditure related to the implementation of activities taking place outside the EU territory and the Programme area and in adjacent region

Expenditure related to implementation of activities taking place outside the EU territory and the Programme area:

Planned	Previously reported	Current report	Accumulated
2 345,00	776,43	56,66	833,09

Expenditure related to the implementation of activities taking place in the adjacent region:

Planned	Previously reported	Current report	Accumulated
200 953,00	48 501,39	21 533,15	70 034,54

4. ERDF co-financing and national financing

ERDF co-financing

Rate	Maximum allocation	Previous payments	Current payment	Accumulated	%	Remaining
85%	862 454,20	657 665,88	173 115,12	830 781,00	96,33%	31 673,20

National financing

Rate	Maximum allocation	Previous payments	Current payment	Accumulated	%	Remaining
15%	152 197,80	116 058,68	30 549,72	146 608,40	96,33%	5 589,40

5. Confirmation by the Lead Partner

By signing the Progress Report the Lead Partner confirms that the information and documentation in this Progress Report and its attachments give the correct description of the implementation and the current status of the project.

The total requested payment of ERDF co-financing amounts to: EUR

Signature of the Lead Partner	Official stamp of the Lead Partner
	
Signatory's Name and Position	Kristiāns Godiņš, Head of Kurzeme Planning Region Administration
Lead Partner Institution	Kurzemes plānošanas reģiona administrācija
Place and date of signature	Rīga, 08.08.2012.

Annex 1

1. Achievement of Project objective

(maximum 1000+1000 characters)

The overall objective set by the project was development of human capital through contribution in the promotion of effective lifelong learning system in Kurzeme and North-West Lithuania cross border territory by creation of platform to promote the entrepreneurship and develop engineering skills, improvement and transfer of targeted policy measures on national level, using advanced e-education solutions and creation of multiinstitutional certification of obtained educational qualifications. The objective is achieved in full amount taking into account that all subobjectives have been implemented as planned by the AF:

a) the current situation in LLL sphere has been analyzed to identify the imperfections and to study the needs and to prepare recommendations for the future actions taken;

b) New LLL service products (3-layer entrepreneurship courses) have been created and tested; skill certification methodology and credit point allocation system prepared for the creation of future products;

c) All functions, activities and expected contribution of regional universities in the promotion of the regional LLL system has been analysed and evaluated to ensure effective cross border collaboration in the LLL policy development and implementation;

e) Effective e - learning and communication platform has been created;

One of the greatest achievements is the possibility to make an impact in educational sphere on a political level, because the Skill certification methodology system use has been incorporated and stipulated in the Law of Higher education, so now also Latvian Republic Higher education institutions may recognize and allocate credit points for skills and knowledge gained via lifelong learning courses and work experience.

2. Evaluation of Project outputs

(maximum 1000+1000 characters)

WP1. The work started during this project (created work group) is a good basis for further cooperation in other projects. The project team has also worked very fruitfully during the project implementation time, taking into account that all project activities have been implemented in full amount and good quality. All works have been always discussed with other partners via common project e-mail and created social networking tools. All partners also are ready to exchange their opinions also further after project end. WP2. Documents "The Demand – Supply analysis", "LLL Action plan", "Recommendations for LLL policy and legislation" elaborated in high quality and used in work of all partners, esp. KPRA by using these docs as basis in elaboration of National Development Plan Latvia. Methodologies of skill evaluation and credit point transfer have already been promoted by the VUC partner and basing on these docs several new regulations in the Law on Higher Education have been incorporated.

WP3. Functioning web-portal created with Social networking tools for LLL specialists, lecturers; 3-layer course system is available on this platform and tested by 3 partners. Knowledges risen for LLL specialists during seminar. Educational media materials filmed during project. All activities implemented in full amount and good quality, used by all partners - Universities. WP4. Multimedia laboratory, LLL center equipped at VUC. Engineering skill centres created and equipped at VUC, LRTU and KU. Moodle system created and integrated for LRTU, VUC, KU and KTU. Engineering course modules created, tested and placed on Moodle. Entrepreneurship centre concept developed and implemented to ensure support to businesses by VUC. WP5. Cross border collaboration with the regional universities and enterprises enhanced during the project implementation. PR activities implemented and project publicity ensured. Project outputs can be evaluated as good quality and with great sustainability in future.

3. Durability and effect on Project target groups

(maximum 1000+1000 characters)

Project results and outputs leave strong impact on following target groups:

1. LIFELONG LEARNING STUDENTS - existing and potential service users. 54 engineering skill center students in 3 course modules and 121 entrepreneurship course students have been trained in 3 e-learning courses. LLL students receive full information about latest courses, e-learning possibilities, the service supply quality and range improvement. Universities will keep working with this target group using project products.
2. ENTREPRENEURS is the second large group of the project. Industrial demand of the adult education services in engineering field increases year by year. During mobility trips and experience exchanges partners have communicated with at least 30 entrepreneurs and have informed about project activities and possibilities for businesses to rise their knowledges and skills. Information on education possibilities are published in web-pages and entrepreneurs invited to apply for courses.

All partners keep working with entrepreneurs - KPRA in new projects, Universities by offering courses adjusted to their needs.

3. LECTURERS, including lifelong learning teachers, specialists, engineers as well as co-ordinators are important target group reached by the project, to whom the main activities taken into the project are addressed to increase of knowledge, skills and competences. 51 specialists participated in mobility activities, 66 specialists been trained on e-learning issues. Lecturers are more competent to work further in this sphere and partners will keep educating their staff.
4. Increase of the knowledge of OVERALL SOCIETY on lifelong learning issues is set to be one of an important aspect of 5L implementation. Separate subgroup of regional and national authorities have been involved in LLL systems creation and development due to the necessity to strengthen the collaboration among educational institutions, industry and regional authorities.

4. Contribution to EU horizontal policies and principles

(maximum 1000+1000 characters)

Project partners have agreed that the 5L project activities have positive impact on sustainable development - firstly, by creating e-learning platform it has positive impact on environment, because it gives possibility to study using e-sources, not printed materials, thus saving environment. As well economic, social and cultural aspects of sustainability are positively affected, due to availability of study materials for people not regarding their social status and environment that provides all the services necessary both for youth and adult education, is the bases for favourable living conditions that are rising human capacity right at the place where people live and work. As well as equal opportunities provided both for women and men. Partnership principle has also been observed within project and achieved by project results - regulations regarding Skill certification and credit point system have been incorporated in the Law of Higher education, project LP works with documents (...)

(...) elaborated within project to manage LLL issues in regional / national level, all involved Universities - provide their services using project results both to local and region inhabitants. Also other social and economic partners as SMEs and NGOs have been involved in project when consulting during document elaboration processes.

The principle of additionality has been observed within project, no financing to project activities could be gained from the state and no statutory tasks financed from the project.

5. Benefits of cross-border approach

(maximum 1000+1000 characters)

As each partner is holding specific and deep knowledge in a particular field, shared knowledge and experience of all partners involved in project has increased the effectiveness of the project results achieved.

- a) E-learning facilities widely used at Kaunas University of Technology (KTU) have been actively transferred to accommodate best practice to be used by other partners. Equipment for video learning and dissemination activities is jointly used to avoid unnecessary expenses. Meanwhile KTU has increased own competence and practice.
- b) By developing three engineering skill centres simultaneously with the focus on strongly divided specialization ensures avoidance of overlapping of competencies and is promoting further partnership and knowledge transfer.
- c) Lithuanian partners are finalizing the methodology's for skill certification and credit point allocation, that is a great opportunity for Latvia to transfer already approbated and tested practices.

Latvian partners have gone through adaptation process within 5L project.

- d) Project has also established cross border collaboration network for lifelong learning lecturers and administrators that will ensure better communication and collaboration among specialists long after project finalization.